

Raintree Village

Homeowners Association

MINUTES for the January 13, 2020 7:00pm meeting and annual election at Baker Middle School Room 108

Purpose and Mission

The Raintree Village Homeowners Association (RVHA) in Troy, Michigan is a Michigan Domestic Nonprofit Corporation. The specific purposes for which the Corporation is formed are to provide for maintenance, preservation and control of the residence Lots and Common Area within [Raintree Village Subdivisions numbers 1, 2 and 3] and to promote the health, safety and welfare of the residents... (Articles of Incorporation, Article II, amended March 27, 1975)

Important Dates in 2020

January – arrange for newsletter printing and assembly
January – annual newsletter and assessment mailing
January 2 – submit financial records to CPA for review
January 25 – purchase postage stamps for annual mailing before postal rate increase
January 31 – USPS PO Box 99033 renewal payment due
January 31 – IRS Forms 1096 and 1099-MISC filing deadline
February 5 – website domain and hosting renewal payment due
April – Spring cleanup
April 15 – IRS Form 1120-H filing deadline
May 11 – place signs for subdivision garage sale
May 15, 16 – subdivision garage sale, collect signs at end of day on May 16
August – Troy School District meeting room reservation for 2021
October or November – Fall cleanup
October 1 – State of Michigan Nonprofit Corporation Information Update filing deadline
December 14 – annual meeting with election of officers

1. **Call to Order** at 7:05pm.
2. **Roll Call:** Carrie Dodoro, David Eisenbacher, William Jenuwine, John Robertson: Present. Craig Chamberlain: Absent. RVHA needs 4 more directors (total of 9 directors) and more volunteers.
3. **Minutes of the November Meeting**
Tabled until February: Suggested Resolution: RESOLVED that the Minutes of the 7:00pm Meeting of November 11th, 2019 be approved as submitted/modified and posted on the RVHA website.

Resolution 2020-01-002: RESOLVED that the Minutes of the 7:00pm Meeting of December 9th, 2019 be approved as submitted/modified and posted on the RVHA website.
Moved by David Eisenbacher, Seconded by Carrie Dodoro. All voted to approve.
4. **Treasurer's Report**
The December bank statement, reconciliation report, and profit and loss report were distributed to Board members prior to the meeting.
Resolution 2020-01-003: RESOLVED that the Board receive and file the December 2019 financial reports.
Moved by Carrie Dodoro, Seconded by John Robertson. All voted in favor.
5. **Financial Review**
Status updated for Tom McMillin of Michigan Community CPA to prepare RVHA's 2019 financial statements and review report. Financial data is being sent by William Jenuwine this week.

Resolution 2020-01-004: RESOLVED that the Board enters the contract for a financial review of RVHA for 2019 with Tom McMillan for a \$750 fee and approves the RVHA President to sign the contract. The Financial Review will be published on

the RVHA.org website for reading by any interested party.

Moved by David Eisenbacher, Seconded by William Jenuwine. All voted in favor.

6. **New Website Host cost reimbursement**

William Jenuwine needs to be reimbursed for the cost incurred with the new website host provider. A receipt is provided along with the agenda.

Resolution 2020-01-005: RESOLVED that the board approves an expense of \$107.40 and reimburses William Jenuwine for the expense of webhosting for the year 2020.

Moved by John Robertson, Seconded by David Eisenbacher. All voted in favor.

Resolution 2020-01-006: RESOLVED that the board approves an expense of \$14.17 for the domain name registration for RVHA.org for the year 2020.

Moved by John Robertson, Seconded by David Eisenbacher. All voted in favor.

7. **2020 Assessment Statement and Newsletter Production and Mailing**

Dave Grudzinski of LaserCom LLC has not yet responded to an email requesting a quote for printing and assembling RVHA's annual newsletter and assessment mailing, with the same parameters as last year (including two pages, four sides for a newsletter, and excluding the application of postage and mailing).

Resolution 2020-01-007: RESOLVED that the board approves an expense of up to \$1,200.00 for printing and assembling the 2020 assessment statements and newsletter to be mailed by January 31, 2020.

Moved by David Eisenbacher, Seconded by William Jenuwine. All voted in favor.

8. **2020 Annual Assessment Due Date**

Resolution 2020-01-008: RESOLVED that the board approves a due date of February 29, 2020 for the 2020 assessment.

Moved by William Jenuwine, Seconded by David Eisenbacher. All voted in favor.

9. **Events Calendar**

Resolution 2020-01-009: RESOLVED that the board publishes the following dates for association events in 2020:

May 15 and 16 – subdivision garage sale (historically the Friday and Saturday of the weekend before Memorial Day weekend)

Moved by David Eisenbacher, Seconded by John Robertson. All voted in favor.

10. **Restriction on the Use of Fireworks in RVHA Common Areas**

Review communication from the homeowners near Abbey Commons. Action tabled until the February 2020 meeting.

11. **Replacement Entrance Signs**

Reviewed the proposals for replacing the subdivision entrance signs. Still waiting on the pricing for the second quote.

12. **Newsletter Preparation**

Planned the preparation of the annual newsletter that is included in the annual assessment mailing in January.

13. **Bostick Troy Development**

No news.

14. **Postal Mail Report**

No mail received.

15. **Voicemail Report**

No calls.

16. **Email Report**

Reviewed and responded to fireworks email and TruGreen contract.

17. **Website Discussion**

Discussed status of control of domain name and improper billing by host provider.

18. **Social Media**

Reviewed any postings.

19. Commons Areas

Lakeside Commons

- Discuss flashing light products that can be placed in the pond to discourage Canada geese.
- Discuss restoring the soil and turf that was damaged by the contractor that performed pond bank restoration on the west end. Jim McCauley of Bobcat Lawn Maintenance has expressed concerns about numerous areas of unlevel turf.
- Discuss and plan for plantings on the restored bank.
- Remove phragmites (invasive plant species) established at the southeastern corner of the pond. If not continually managed, they will fill the entire pond within ten years. Application of herbicide requires a permit. Review results of management actions.
- Review tree health and consider planting new trees.
- Form a plan to promote natural vegetation around the perimeter of the pond. Establishing a vegetated buffer with native grasses that have larger root systems will help to slow down runoff and provide protection. Planting native woody shrubs at the edge of the pond will help secure the banks. A buffer with taller vegetation will deter geese from coming up on the lawn. Native grasses can be aesthetically pleasing especially with some wildflowers in the mix.
- Until the natural vegetation protective buffer is established, repair and maintain the goose fence. An intact goose fence discourages geese from nesting and residing for the season.
- Place additional woodchip fill under the swing set and install a fill retention border.

Village Commons

- Form a plan to create a path and spread wood chips on the path. (Gordo Tree service said he would deliver at no charge.)
- Remove buckthorn, garlic mustard, Vinca minor (creeping myrtle) and other invasive and undesirable species – Ongoing project.
- Decide on action regarding encroachment at the northeast corner.
- Plant new trees – Ongoing project. Find source for low cost but high quality native trees.

Abbey Commons

- In the Spring, solicit a second quote for thinning honey locust trees and trimming dead branches.
- Discuss the status of the bench. Paint?

Forest Commons

- Form a plan to improve the Stonetree Drive park entrance.
- Form a plan to re-establish the diagonal path with wood chips.
- Remove garlic mustard, barberry, poison ivy, and other invasive and undesirable species – Ongoing project.
- Plant new trees – Ongoing project.

Entrance medians and cul-de-sac islands

- Form a plan for maintaining and/or refreshing the wood chips on Bishop/Millay cul-de-sac island.
- The grass between the sidewalk and John R Road at the North Lake Drive entrance needs to be re-sodded.

20. New Business

Items not on the agenda. Any RVHA member or guest may speak.

21. Next Meeting

The next regularly scheduled monthly meeting is Monday February 11th, 2020 at 7:00pm in Baker Middle School room 108.

22. Adjournment at 8:42 pm.