

Raintree Village Homeowners Association

MINUTES for the January 9th, 2016 7:00pm meeting at Baker Elementary Room 109

Mission

The purpose of the Raintree Village Homeowners Association is to promote the recreation, health, safety and welfare of the residents of the Raintree Village subdivision, and in particular to collect assessments for the operation, maintenance, management and improvement of the common area. (Articles of Incorporation, Article II, May 23rd, 1973)

Important Dates

January 2 – submit materials to CPA for financial review

January 31 – filing 1096 and 1099-MISC

1. **Call to Order:** President Craig Chamberlain called the meeting to order at 7:17pm. Meeting held at Baker Middle School room 109.
2. **Roll Call:** Members present: Craig Chamberlain, David Eisenbacher, Bill Jenuwine.
Directors not present: Stephen Hatfield
Guests: None

3. **Minutes of the Prior Meeting**

Suggested Resolution: RESOLVED that the minutes of the 7:00pm meeting of December 12th, 2016 be approved as submitted/modified and posted on the RVHA website.

Resolution 2017-01-001

Moved by Craig Chamberlain, Seconded by David Eisenbacher. All voted in favor. Motion passed.

4. **Treasurer's Report**

The monthly bank statement, reconciliation report, and profit and loss report were distributed to board members prior to the meeting.

Suggested Resolution: RESOLVED that the Board receive and file the monthly financial report.

Resolution 2017-01-002

Moved by Craig Chamberlain, Seconded by David Eisenbacher. All voted in favor. Motion passed.

5. **Expenses Authorization Resolution**

Resolution 2017-01-003: RESOLVED that all of the 2017 Raintree Village Homeowners Association bills for budgeted items including and limited to lawn cutting, fertilizer and weed control, snow removal, PO box, meeting room rental, voicemail, and website and email domain and hosting are approved for payment by the treasurer..

Moved by Craig Chamberlain. Seconded by Bill Jenuwine. All voted in favor. Motion passed.

Insurance Policy Renewal

Resolution 2017-01-004: RESOLVED that the Board authorizes payment of \$4,113.00 to Auto-Owners Insurance for the renewal of the liability insurance policy for 2017.

Moved by Craig Chamberlain. Seconded by David Eisenbacher. All voted in favor. Motion passed.

Financial Review

Resolution 2017-01-005: RESOLVED that the Board authorizes the RVHA Treasurer to request an engagement letter from

Michael & Associates, CPA, P.C. for the purpose of a financial review of the 2016 fiscal year for RVHA. BE IT FURTHER RESOLVED that the RVHA Treasurer is authorized to enter into contract for a financial review of the 2016 RVHA records for an amount not to exceed \$1500.

Moved by Craig Chamberlain. Seconded by David Eisenbacher. All voted in favor. Motion passed.

6. **Dues Collection Status**

Discuss cases that have settled and the other outstanding cases.

7. **Calendar of Future Events:**

Annual subdivision garage sale: May 19 & 20, 2017

Spring Cleanup dates: April 22, 2017 (Buckthorn); April 29, 2017 (Buckthorn); May 6, 2017 (Garlic Mustard Pull).

Fall Cleanup dates: Nov. 11, 2017 (Buckthorn and leak cleanup).

8. **Postal Mail Report**

No open issues.

9. **Voicemail Report**

All voicemail responded to.

10. **Email Report**

No open Issues.

11. **Website Discussion**

Website updated.

12. **Facebook Discussion**

Hatfield reports posting about the December Meeting and election of officers and coyotes spotted in the neighborhood.

13. **Commons Areas**

Entrance medians and cul-de-sac islands

- Buckthorn observed at Bishop entrance.

Abbey Commons

- Review quotes for tree trimming and removal - Spring 2017

Forest Commons

- Springtime chipping of the cut Buckthorn
- Remove invasive garlic mustard – Ongoing project.
- Fix the posts for the Stonetree entrance sign.

Lakeside Commons

- Discuss results of tree trimming and removal 12/9/2016 by Gordon's Tree and Shrub.
- Consider planting new trees to replace removed trees.
- Discuss voicemail left for Tom Bergschwenger of Natural Approach.
- Remove invasive buckthorn at water's edge – Ongoing project.
- Repair goose fence. An intact goose fence discourages geese from residing.
- Consider planting appropriate native plants at water's edge to discourage geese.
- Place additional woodchip fill and fill retention border to be added under swing set – Ongoing project.
- Sand/stain/seal or replace benches.

Village Commons

- Discuss how to form a strategy for removal of garlic mustard, ivy, and other invasive species.
- Remove buckthorn, garlic mustard and other invasive species. Buckthorn will in time completely overtake all other vegetation if unchecked – Ongoing project.

14. **New Business**

Items not on the agenda. Any RVHA member or guest may speak.

15. **Next Meeting**

The next regularly-scheduled meeting is Monday January 9th, 2017 at 7:00pm in Baker Middle School room 109.

16. **Adjournment**

Meeting was adjourned at 8:34pm.