

RAINTREE VILLAGE HOMEOWNERS ASSOCIATION

FEBRUARY 10TH 2014 MINUTES

David Eisenbacher called the meeting to order at 7:35 pm.

BOARD MEMBERS PRESENT : Craig Chamberlain, Debbie Doyle, David Eisenbacher, Bill Jenuwine

BOARD MEMBERS ABSENT: Ann Lemke, Anne Milowe, Dianne Poulton

REVIEW/AMEND/APPROVE JANUARY 2014 MEETING MINUTES

>**Resolution # 2014-02-0001** - Craig motioned to amend the meeting minutes to reflect the following change -Under Nash Fence- that the fence is in violation but RVHA will not take any action at this time. The item has been tabled indefinitely. David second. Motion approved.

TREASURER REPORT - CRAIG CHAMBERLAIN

> Craig provided the account statement via email prior to meeting. The current balance is \$41, 541.16.

>**Resolution # 2014-02-0002**- David motioned to approve that the Board receive and file the monthly financial report. Debbie second. Motion passed.

>A proposed budget was presented. It was recommended that the budget be as detailed as possible with line item categories. Craig will finalize titles.

>**Resolution # 2014-02-0003**- David motioned to approve the 2014 budget and will be included in the annual report. Bill second.

>**Resolution # 2014-02-0004** - David motioned that RVHA enter into a contract with Metzler Locricchio Serra & Company, P.C. (MLS+CO) at 1800 West Big Beaver Rd Suite 100, Troy, Michigan 48084-3531 for a financial review of the RVHA records for calendar year 2013 for an amount not to exceed \$1500. The treasurer is authorized to pay for services rendered in an amount not to exceed \$1500 following successful completion of the financial review. Bill second. Motion approved.

>**Resolution # 2014-02-0005**- David motioned that RVHA reimburse Craig Chamberlain for \$377.20 for the purchase of 820 Forever stamps for the annual mailing before the postage rate increased. The receipt is to be filed. Bill second. A discussion was held and that Deb felt proper procedure was not followed in the purchase of the stamps and she opposes the motion. Vote was taken - Yea votes 3. Nay vote 1. Motion approved.

>**Resolution # 2014-02-0006**- David motioned the RVHA write off dues of \$26.00 for 2012 + \$9.97 for 1/1/2013 through 5/20/13 = \$35.97 as extinguished and uncollectable for 3753 Hawthorne due to sheriff's deed on mortgage foreclosure. Deb second. Motion approved.

>**Resolution # 2014-02-0007**- David motioned that RVHA write off \$65.39 for dues through 7/7/2013 for 3678 Sandburg as extinguished and uncollectable due to sheriff's deed on mortgage sale dated 7/31/2012. Deb second. Motion approved.

>**Resolution # 2014-02-0008**- David motioned that RVHA issue a credit of (\$26.00 x 5) = \$130.00 to 1877 Woodgate for double invoicing during the years of 2008, 2009, 2010, 2011, and 2012. Craig second. There was discussion held and Bill opposed the motion. Vote was taken - Yea votes 3. Nay votes 1. Motion approved.

>**Resolution 2014- 02- 0009-** Craig motioned that RVHA issue a credit of \$26.00 to 1398 Kipling for double invoicing in the year 2006. David second. A discussion was held and Bill opposed the motion. Vote was taken- Yea votes 3. Nay votes 1. Motion approved

DUES COLLECTION UPDATE- CRAIG CHAMBERLAIN

> No activity at this time. Craig indicated that once the invoices go out he'll wait a few months and re evaluate the delinquent dues accounts. Once that is done he will identify accounts for small claims court.

COMMON AREAS-

Forest Commons- Bill will contact a few tree companies to get a quote to remove 7 large dead branches from Oak tree on northwest side of park.

Village Commons - Clean Up Day April 26th.

NEWSLETTER QUOTE REVIEW-

Resolution # 2014-02- 0010- David motioned that RVHA enter contract to outsource the annual invoice mailing with Manhattan Mailers not to exceed \$1110.80 for 810 invoices per the details of the quote. Receipt to be filed. Treasurer is authorized to make payment in advance. Deb second. Motion approved.

VOICEMAIL/EMAIL-

> All were responded to

FACEBOOK- DEBBIE DOYLE

> Deb mentioned that she posted information to ask residents that have a fire hydrant on their boulevard to please shovel it out the best they can to make it visible for the fire crews.

>She will also post to remind residents that it is illegal to shovel snow into the street.

>Once the invoices go out she will put out a notice and to ask that everyone pay as soon as possible to help the Treasurer in doing his job.

WALK -IN ISSUES

> Newsletter ads prices

\$50 business size

\$100 quarter page

\$150 half page

\$200 whole page

David motioned to adjourn meeting. Craig second.

NEXT RVHA MONTHLY MEETING : MARCH 10TH 7 PM BAKER MIDDLE SCHOOL ROOM 108

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